

GENERAL BOARD MEETING MINUTES-FINAL

April 18, 2017

- I. Welcome – President, Christi Harrison
 - Meeting called to order at 9:19am - 26 PTA members, 2 staff members, 3 visiting administrators/staff from Highcrest Middle School
- II. Approval of February 2017 Meeting Minutes-Minutes were approved
- III. Nominating Committee
 - Rebecca Lieber read the report presenting the nominations of the 2017-18 Exec Board slate (see attached Exhibit 1)
 - Vote on slate - the board voted in favor of the entire slate
- IV. Presentation: Transitioning to Highcrest: Kelly Jackson, Principal; Aaron Dubnow, 5th Grade Grade Level Administrator (see attached Exhibit 2)
- V. Faculty Report – Jessica Torf, 3rd grade teacher (see attached Exhibit 3)
- VI. Executive Board Member Reports
 - Treasurer, Elizabeth Jensen
 - Reviewed March Financial Report (see attached Exhibit 4)
 - Room Parents VP, Louisa Kunzler/Michele Coffey
 - Teacher/Staff Conference Dinner will be April 21
 - Teacher Appreciation Week with “Hat’s off” theme kicks off the first week of May, with the annual Spring Teacher/Staff Luncheon on May 5
 - Cafeteria duty - asking everyone on the cafeteria mailing list to please sign up for at least one day. If everyone on the list signs up for one, we will have cafeteria duty covered for the rest of the year
 - Community Building VP, Amy Gelwix/Amy Weir
 - Fun Run coming up on May 12 - event benefits our sister school Carman-Buckner Elementary in Waukegan
 - Fourth Grade Farewell planning is well underway
- VII. Principal Report - Dr. Denise Welter
 - For Earth Week, kids have been counting the number of cars in the queues in hopes of seeing a reduction the number of cars
 - Tomorrow night is Kindergarten Orientation for all incoming Kindergarten parents
 - New family orientation will take place August 31
 - 4th Grade Bike Safety Review will take place tomorrow during Gym
 - 2nd Grade Bike Safety will take place closer to the end of the school year
 - Annual Spring evacuation drills will be taking place soon
 - Secretary Appreciation luncheon will be next Tuesday - this is combined across D39 schools
 - District 39 Foundation will be hosting its Everyday Heroes dinner honoring great members of our community. Our honoree is Thursday the 27th
 - Our school has been chosen to receive a gift of a new tree which will be planted in the back of the school
 - 4th Grade Outdoor Ed forms and payment are all due next week

- Learning Commons construction will begin the day after school gets out. All furnishings and materials have been ordered so they will be here and ready for use when school resumes in the Fall
- Planning underway for 4th Grade Farewell party. Deanna Goldman is chairing the committee and is still looking for volunteers. Students will have a special lunch, dance party, bounce house, etc. The party is for students only, except for parent volunteers who are helping with the party.

VI. Committee Chair Reports

- Green Committee/Earth Week, April 17-21
- Garden - please sign up for a shift! It's a fun way to spend time with your kids!
- Bike Safety Upcoming Events - 4th grade refresher will be tomorrow during gym. 2nd Grade will take place later in the year.
- FAN - Several good presentations coming up, including two dates on the Mind-Gut connection. Visit <http://www.familyactionnetwork.net/> for more details.
- School Supplies ordering is now open

VII. New Business/Next Steps/Other

- General Board Meeting, May 16, 9:20-10:15am, 2017-18 Budget Vote

VIII. Adjournment - 10:19am

April 11, 2017

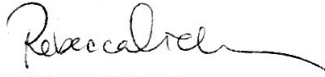
The nominating committee submits the following nominations for Assistant officers of the McKenzie PTA for the 2017-2018 school year:

President Elect	Mary Anne O'Keefe
Treasurer Elect	Julieta LaMalfa
Fundraising Assistant	Jamie Dennis
Enrichment Assistant	Laura Werling
Room Parent Assistant	Dori Boneck
Secretary Assistant	Sarah Black
Communications Assistant	Janet Langdon
Community Building Assistant	Margie Swain
Webmaster	Vivian Underwood

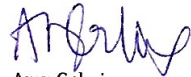
The nominating committee submits the following nominations for an executive officer of the McKenzie PTA for the 2017-2018 school year:

Secretary Amy Gelwix

Sincerely,



Rebecca Lieber, chair

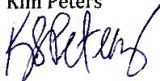


Amy Gelwix

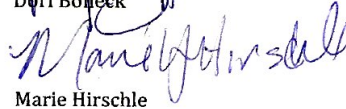
Cynthia Milne



Kim Peters



Dori Boneck



Marie Hirschle



Mary Anne O'Keefe

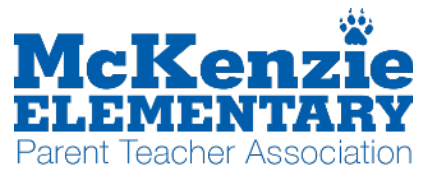


Exhibit 2

Link to full Highcrest Transition presentation: http://highcrest.wilmette39.org/UserFiles/Servers/Server_361561/File/News/Fifth%20Transition%202017.pdf

PTA Meeting
April 18, 2017
Teacher Report

Kindergarten

Kindergarteners have been adding within 10 using various manipulatives and games. Students have been writing How-To books and are getting ready to publish one book of their choice. They had an iGNITE Enrichment session with Julie Zielke where students learned about school long ago.

First

Julie Zielke is here this week for our final science unit on habitats. Students are digging up objects they buried in the fall to see if they decomposed. Thanks again to the iGNITE program for bringing Julie into our classrooms this year! Their next science unit is weather during which students will be graphing the weather. They are looking forward to the Spanish Market in May.

Second

All classes are studying light and will study insects next. Mrs. Weil's class will have their poetry slam on May 19th at 10:00. They have a field trip to the Wilmette Historical Society scheduled for early June.

Third

Third grade is studying immigration. Students are comparing and contrasting two periods of immigration while answering questions including: What factors pushed immigrants to leave their native country? What factors pulled immigrants to the United States? What challenges did immigrants face? What personal attributes helped immigrants adjust to and manage the immigration process? Earlier in the month, they enjoyed a music and drama performance by "Story and Song" which was sponsored by Ignite. Also to complement this unit, in May, the group called Dancing with Class will do a residence during P.E. Each class will learn an cultural dance and at the end of the week, perform their dance for the rest of the grade. We just began division in math. Students are working on opinion writing.

Fourth- The fish and snails have arrived! The students are excited about starting their ecology unit. Thanks to the parents who helped cut the bottles for the eco-columns! These bottles will be the aquariums and terrariums for the unit. The crickets and isopods, (pill bugs), arrive next week. The fourth graders enjoyed their field trip to the Shedd Aquarium last week thanks to the iGNITE program! They also attended the Highcrest Music Showcase on Monday, April 17th (yesterday). As previously reported, 4th graders attended a child safety assembly on Monday, April 10th lead by the social worker and police officer.

Comprehensive:

Students at McKenzie with comprehensive needs will be attending Seesaw Theatre, an interactive theatre program for individuals with disabilities run by Northwestern University on Thursday, May 11th with students from Central school. We are so excited and very grateful for the PTA for funding transportation.

Music

Mrs. Bergmann is busy preparing two music programs. The first grade music program is Friday, May 5 @ 2:30 and the 4th grade music program is on Wed., June 7 @ 2:15.

Technology:

This past week, the students in the computer lab celebrated National Robotics Week. Students tried their hands at plowing items to a certain spot, drawing shapes and designs, and playing Capture the Kingdom. Capture the Kingdom is a game where students code their robot to land on playing cards. The cards are worth their face value. Whoever has the most points at the end of the class wins! It was lots of fun.

Don't forget to follow us on Twitter:

Thank you in advance for dinner Thursday night!

Monthly Financial Report
 McKenzie PTA, Wilmette, IL
 3.1.17 to 3.31.17

McKenzie PTA Account

Beginning Book Balance 3.1.17 **167,161.16**

Receipts

Birthday books	25.00
GL Scrip - Charging for Cheetahs	44.00
Ignite	250.00
Parent Party	100.00
Variety Show	
Fourth Grade Ads	60.00
Ad Book	2,975.00
DVD	360.00
Ticket Sales	5,250.44
Tshirts	4,796.00
Variety show donation	264.00
Interest	15.00
PTA membership	25.00
TOTAL	14,164.44

Disbursements

Enrichment Grade Expenses	-848.97
Junior Great Books	-34.15
Variety Show	
Ad Book	-2,420.00
DVD	-750.00
Props and Sets	-1,875.49
Sound and Lighting	-210.00
Supplies	-360.57
Tshirts	-200.00
Paypal fees	-246.74
Marketing materials	-200.00
Office Supplies Exec Bd	-53.46
PTA Membership - Print Directory	-224.25
PTA Membership - dues	-4.25
Books for Parent Learning Network	-24.26
PTA Meetings	-31.90
Teacher Appreciation Activities	-61.11
Open Gym	-600.00
Staff Reimbursement	-1,158.78
TOTAL	-9,303.93

Ending Book Balance 3.31.17 **172,021.67**

Ending Bank Balance 3.31.17 **\$ 181,118.23**

Elizabeth Jensen, Treasurer
 Submitted for Audit Committee: 4/1/17